



Archibald First School
Archibald Street
Gosforth
Newcastle upon Tyne
NE3 1EB

Headteacher Mrs R Turner

0191 285 1957
office@archibaldfirstschool.co.uk
www.archibaldfirstschool.co.uk

October 2026

Dear Parent/Carer

Our next parents' evenings for all classes (apart from class 7) will be held on Tuesday 3rd November and Wednesday 4th November 2026.

Class 7 meetings will be held on Tuesday 3rd November and Tuesday 10th November.

You will receive a text/email with a link to click to book your 10-minute parent evening appointment, by early next week. These will be held in school and face-to-face.

If your child has an Educational Health Care Plan (EHCP), you will have a review meeting with the class teacher and Mrs Ward, SEND Leader, in either November or December. You therefore may not feel that an additional appointment is necessary.

We kindly request that separated partners attend children's appointments together as we do not have the capacity for appointments for all separated families and, crucially, it enables us to pass the same information to both parents at the same time and to have a joined-up conversation with your child / children at the centre of this.

Staff are also unable to make appointments at other times than on these two evenings.

It is preferable that no children attend, if possible. Where children do join you, please remember that they are expected to follow school rules and that you are responsible for their behaviour in school at all times. Children should not be permitted to wander around school, go into rooms or help themselves to resources. They should remain with you at all times. We know that the majority of our families do do this – thank you.

If you have any queries, please contact Mrs Carr in the school office.

Thank you.

Rebecca Turner
Headteacher

Having fun, learning together.
Curious, caring, creative and courageous.

