



# Pupil Acceptable Use Policy

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## Introduction

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should be entitled to safe internet access at all times.

This Acceptable Use Agreement is intended to ensure that:

- our pupils will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use,
- school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk, and
- parents and guardians are aware of the importance of e-safety and are involved in the education and guidance of young people regarding on-line behaviour.

## Pupil Acceptable Use Agreement

I understand that while I am a member of Archibald First School I must use technology in a responsible way.

- I will ask a teacher or suitable adult if I want to use the computers.
- I will only use activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the computer and other equipment.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or suitable adult if I see something that upsets me on the screen.
- I know that if I break the rules I might not be allowed to use a computer.

I have read and understand the above and agree to follow these rules when:

- I use the school systems and devices (both in and out of school).
- I use my own equipment outside of school in a way that is related to me being a pupil of Archibald First School e.g. communicating with other pupils or teachers, accessing school email, website etc.

**Pupil name:**

**Class:**

**Pupil signature:**

**Date:**

## **Parent or Guardian Permission**

As the parent of guardian of the above pupil, I give permission for my child to have access to the internet and to ICT systems at school.

I know that my child has signed this Acceptable Use Agreement and has received, or will receive, e-safety education to help them understand the importance of safe use of technology and the internet – both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems.

I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my child's activity on ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.

**Parent or guardian name:**

**Parent or guardian signature:**

**Date:**