



*Archibald First School*  
Archibald Street  
Gosforth  
Newcastle upon Tyne  
NE3 1EB

*Headteacher Mrs R Turner*

0191 285 1957  
office@archibaldfirstschool.co.uk  
www.archibaldfirstschool.co.uk

18<sup>th</sup> April 2024

Dear Parents/Carers

### Nursery Children

We are pleased to inform you that we are planning a visit to Whitehouse Farm, Morpeth, in May, for all of the Early Years children.

To support our Summer 1 topic, the children will be visiting the farm on Wednesday 15<sup>th</sup> May to find out about animals, where they live and what they eat. Children will be at the farm all day. We shall be leaving school promptly at 9.15am, and returning to school in time for pick up at 3:15pm; travelling by coach.

**All Nursery children will need to attend for the full day**

**Therefore, Nursery 2 children would also need to start school at 8.45am and Nursery 1 children will not finish until 3.15pm.**

Children must wear school uniform, sensible school footwear and a waterproof coat.

The Nursery children will be required to bring their own packed lunch on the day (pop, glass bottles, nut and chickpea products and sweets should not be included). If your Nursery child is eligible for free school meals because you are in receipt of benefits and you would like school to provide your child with a packed lunch, please contact the school office by 1<sup>st</sup> May to order a packed lunch.

Our PTFA has kindly subsidised some of the cost of the trip. The cost of the trip is £12.00 per child, to be paid via ParentPay. In accordance with the 1988 Education Reform Act, we can only ask for a voluntary contribution to cover the cost of the trip, including activities and transport. If it is not possible to fund the trip with voluntary contributions, then regrettably the trip may not take place. If your child is eligible for free school meals because you are in receipt of benefits there is no cost for this trip.

We would like to take this opportunity to ask parent helpers to accompany us on the visit. We have limited places available on the coach so, if you would like to offer your help, **please let a member of Early Years Staff know as soon as possible**. We will then place all names into a hat and pull out the correct number to join us on the coach. If you are unsuccessful at being one of the helpers on the coach, please do not worry - we are happy for you to join us at the farm however, unfortunately you would have to pay for yourself at this point. If you do not have your own mode of transport, **please speak to a member of Early Years staff** who can put you in contact with a parent who has and would be happy to give you a lift. If you do plan to join us at the farm, please could you indicate this to your child's class teacher as it will help with the organisation of the day.

As the visit is taking place during the school day a permission slip is not required. However, please ensure that your contact numbers, emergency contact details and child's medical information are up to date with the school office prior to this visit taking place.

Yours sincerely

Mrs Jones and the Early Years team

*Having fun, learning together.*  
*Curious, caring, creative and courageous.*

